



MINNESOTA PUBLIC TRANSIT ASSOCIATION

MINNESOTA PUBLIC TRANSIT CONFERENCE AND EXPO

INSURANCE REQUIREMENTS FOR VENDORS 2024

[Submit Certificate of Liability Insurance](#)

MPTA Contact Information:

Heidi Buss, event Coordinator

651-659-0804

Heidi@TransportationAlliance.com

Minnesota Public Transit Association

525 Park Street, Suite 240

Saint Paul, MN 55103

EXHIBITORS WITHOUT VEHICLES OR EQUIPMENT (Lift, Power Washer, Etc.)

Insurance coverage must include: Comprehensive general liability coverage must provide \$1,000,000 per occurrence / \$2,000,000 general aggregate, and Worker's Compensation and Employee Liability

Policy Dates: Must be effective during MPTA Expo from Move-In to Move-Out.

- [Submit a Certificate of Liability Insurance](#), or
- [Send an email](#) stating that you will maintain liability insurance from move-in through move-out.

Certificate Holder:

Minnesota Public Transit Association

525 Park Street, Suite 240

Saint Paul, MN 55103

EXHIBITORS WITH VEHICLES OR EQUIPMENT (Lift, Power Washer, Etc.)

Coverage Limits must include: Comprehensive general liability coverage must provide \$1,000,000 per occurrence / \$2,000,000 general aggregate, and Worker's Compensation and Employee Liability

Policy Dates: Must be effective during MPTA Expo from Move-In to Move-Out.

Additional Insured: Minnesota Public Transit Association must be named as additional insured.

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